



**EXECUTIVE BOARD  
Meeting Minutes  
Saturday, November 7, 2015**

**Swearing in of New Executive Board:** The new Washington ACTE Executive Board was sworn into office for the 2015-2016 year.

**Call to Order and Roll Call:** The Washington ACTE Executive Board Meeting was called to order at 10:10 a.m. on Saturday, November 7, 2015. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

**Executive Board Present:**

***Executive Committee***

President..... Lew Keliher  
Past President..... Michelle Spenser  
President Elect..... Gene Wachtel

***Executive Board Representatives***

Administration .....Shani Watkins  
Business Education..... Mark Sabo  
Career Counseling & Employment Readiness ..... Jewel Robinson  
Family and Consumer Sciences ..... Dawn Boyden  
Marketing Education .....Darby Vigus  
Industrial Technology Education..... John Davis  
Skilled and Technical Sciences ..... Ryan Nickels  
Health Sciences ..... Terri Karkau  
Awards Chair (Ex Officio) .....Vern Chandler

**Executive Board Absent:**

Agricultural Education ..... Aubrey Markel

**Staff Present:**

Executive Director ..... Tim Knue  
Executive Assistant..... Tess Alviso  
Executive Assistant..... Franciene Chrisman

**Guests Present:**

ACTE ..... Doug Meyer  
CTSOs ..... Larry Howe  
OSPI..... George Aszklar

**Agenda Changes:**

- Foundation update was added to the agenda.

**Foundation:**

- Hired a consultant on a one-year contract, Ralph Ibarra, to raise \$20,000 (will received 20%).
- Sections asked to provide auction items for silent auction.

**Calendar Update:**

- The calendar was updated.

**Consent Agenda:**

- Approval of August 8, 2015, Executive Board Meetings Minutes
- Financial Statements September 2015
- Executive Committee Reports
- Section Reports
- Correspondence
  - Dawn moved that the consent agenda be approved as presented. The motion was seconded by Jewel and carried.

**Board Learning:**

- Each board meeting will have training.
- Duties and responsibilities:
  - Be prepared
  - Read materials
  - Ask questions
- Board meeting structure:
  - All committee meetings held between Board meetings by GoToMeeting.
  - Committee emails to include board members.
- Leadership Handbook

**Arizona Curriculum Introduction:**

- [www.iamcte.org](http://www.iamcte.org)

**OSPI Update (George Aszklar):**

- Transparency
- Philosophical and cultural change
- Collaboration
- Openness of process
- Program reapproval process
- Handle \$ - use ASB rules
- Statewide course equivalency
- K-12 computer science \$2M
- Interview for computer science manager

**ACTE Update (Doug Meyer):**

- Perkins reauthorization
- Favorable environment for CTE
- Future of CTE summit
- Membership in national is just as important
- Chuck Gallagher running for president elect
- NPS in February/March
- Region V in San Diego in April
  - Encourage sections to send president elect

**CTSO Update (Larry Howe):**

- CTSO Council Director
- 12/11 executive director meeting
- 1/27 CTSO Civic Engagement Day
- State officer training
- Gene – loophole – TSA curriculum purchased all students get membership

**Legislative Committee:**

- Legislative Focus 2016
  - Mark moved that the Legislative Focus for 2016 be approved as presented. The motion was seconded by Terri and carried.

**Professional Development Committee:**

- GoToMeetings scheduled for 12/1, 1/12, and 2/2
- 2016 and 2017 at The Davenport Grand Hotel in Spokane
- \$10 rebate for sections after invoices have been paid
- Engineering adds depth to conference
- Fall conference 310 registrants
- Summer conference 602 registrants
- Change conference names:
  - Fall STEM & ARTS Conference
  - Summer Career and Technical Education Conference

**Membership/Awards Committee:**

- Tim reviewed the Quality Section Standards
- Awards portal open

**WOVE:**

- Mark moved that the Washington ACTE Executive Board approve Executive Director Tim Knue to work with WOVE and lobby on the Association's behalf. The motion was seconded by Dawn and carried.
- WOVE section subscriptions \$300

**Partnership Agreements:**

- Seek sponsorships
- PEMCO \$2,000/year for Summer Conference
- STEM Fuse \$1,500 for Fall Conference
  - District discount on products with 100% membership

**Resolution to remove state-mandated assessments as a graduation requirement:**

- Shani moved that the resolution to remove state-mandated assessments as a graduation requirement be postponed until the January 30 Executive Board meeting to give the board members time to take back to their sections. The motion was seconded by Terri and carried.

**CTSO Policy Changes:**

- Mark moved that the proposed changes to the CTSO policy be approved as presented. The motion was seconded by Dawn and carried.

**Out-of-State Clock Hours Process:**

- Tim explained the process we use for the out-of-state clock hours.
- No charge for WA-ACTE conferences.
- Out-of-state requires application by OSPI program supervisor.
- \$5 per clock hour for members / \$10 per clock hour for nonmembers
- OSPI no longer providing clock hours for school districts

**CTE OIS and B&I Update from PESB:**

- Draft proposal to go to PESB

**Adjournment:** The meeting was adjourned at 3:36 p.m.

**Future Meetings:**

- January 30, 2016, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- March 22, 2016, GoToMeeting
- May 21, 2016, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- August 6, 2016, 10:00 a.m. - 4:00 p.m., Davenport Grand Hotel, Spokane